



Dear Educator,

The Michigan Legislature took action in 2013 to expand student access to digital learning options through Section 21f of the State School Aid Act. As a result, students enrolled in a public local district or public school academy in grades 6-12 are eligible to enroll in up to two online courses during an academic term. Michigan is the seventh state in the U.S. to enable statewide choice at the course level through online learning options.

The new legislation generated requests for support from the education community. So with input from MDE, MASSP, MEMSPA, MASA, MAISA, MASB, MACUL, Michigan ASCD, and the REMC Association of Michigan, we identified, developed, and collected a set of practical resources – a Tool Kit – to support schools as they implement expanded online learning options for students under Section 21f.

The majority of resources in this Tool Kit are PDFs of sample letters and forms and draft policies. Each PDF contains a link to a Word document that you can modify to suit local needs. Also included are individual informational documents that can be used as references, as well as slide presentation material. You'll also find a new interactive version of the popular Online Learner Readiness Rubric that can be used to create a record of individual student levels. All the items are available at this link [https://micourses.org/resources/21f\\_tool\\_kit.html](https://micourses.org/resources/21f_tool_kit.html) or from a link on the micourses home page.

We will continue to provide additional resources as they become available and will make improvements as we receive feedback. Please let us know if you see any gaps in this set of tools. We hope you find these resources helpful. Do not hesitate to contact me if you have questions or need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jamey Fitzpatrick'.

Jamey Fitzpatrick